



Field Trip Permission Form

“We’re Going-a-Field”

Trip Description (completed by teacher/office)

Destination: _____

Date of trip: _____

Type of transportation: _____

Time leaving: _____

Time returning (approx): _____

Attire: _____

Lunch plans: _____

Cost of trip \$ _____

Chaperone cost \$ _____

(CASH ONLY, NO CHECKS PLEASE)

Please return this form
and money by:

Teacher

Permission (completed by parent/guardian)

I hereby give my permission for my child to go on the field trip described below. I understand and agree that my child may be supervised during the trip by a parent or adult other than the teacher. I hereby release from liability the teacher, St. Ethelreda School and the Administration for any liability for injuries or mishap which may occur, except as caused by their own negligence.

Name of child: _____ Grade _____

Check if chaperone: _____

Parent or Guardian

Date

Note: It is the policy of the Archdiocese that all the Chicago Archdiocesan school volunteers and Chaperones should perform an online **Criminal Background Screen, Mandated Reporter Training, and Virtus Training**, two (2) weeks before volunteering or chaperoning. No one may begin to volunteer or chaperone unless (a) the criminal background check has been completed and approved, (b) the mandated reporter training, and (c) virtus training have been done and certificates of completion submitted. Please go to www.eAppsDB.com for Criminal Background Check, <https://www.dcfstraining.org/manrep/index.jsp> for the Mandated Reporter Training, and www.virtusonline.org, for online registration and arrangement for face-to-face training. There are also forms to be completed in the school office. Remember, all these must be completed two (2) weeks before volunteering or chaperoning.